

Kansas Criminal Justice Information System (KCJIS) Committee

October 19, 2015, 1:00pm-3:00pm

Room 269, Judicial Center

APPROVED

Committee Members in Attendance:

Ed Klumpp, Chair, Kansas Association of Chiefs of Police; Mary Chambers, KDOC, representing Harold Sass, CIO, Kansas Department of Corrections; Leslie Moore, Kansas Bureau of Investigation; Amber Norris, Butler County DA, KCDA (by phone); Kelly O'Brien, CITO, Judicial Branch; Capt. Justin Bramlett, KHP; Capt. Lance Royer, Shawnee County SO, Treasurer; Dan Dunbar, Dept. of Administration Legal Counsel representing Vice-Chair Secretary Sarah Shipman.

Others in Attendance:

Gordon Lansford, KCJIS Director; Brad Burke, KGGP/KDOL, Legal Counsel; Capt. Chris Kostelac, OPPD; Amy Johnson, KHP; Carla Boesker, KHP.

Welcome, Approval of the Agenda, Approval of the Minutes:

Ed Klumpp, Chair, lacking a quorum, began the meeting at 1:00pm with discussions not requiring action pending the arrival of other committee members. There were no changes to the agenda.

Subsequent to the discussions, in the two following sections of the minutes, with six members now present, the Chair returned the discussion to the minutes of the previous meeting. Following review of the minutes there were no changes. Capt. Royer moved to approve, and Capt. Bramlett seconded the motion. The motion was approved.

Financial Report:

Capt. Royer reported there were no changes to the financial report since the last report and a copy of the KCJIS Bank Statement was attached.

Status Report on Statewide Jail Inventory and Victims Notification Project:

Brad Burke reported regarding the RFP that a contract has been executed and Appriss has been selected as the vendor. The working group will meet on October 28th to begin work. The general plan is to work initially with a couple of the larger jails and work forward from there. It is expected to take approximately 24 months to connect to all of the jails. The first two jails have not been selected at this point. They will be selected based on the size of the jurisdiction, jails that may be of most value to KDOL, willingness of the jail to participate, and where they are with their current system. Brad reported that they have had a very basic "test" linkage with Johnson County Jail and each time they receive an update they have been able to identify a suspect in UI (Unemployment Insurance) Fraud, so even at this early stage the project is producing results. Brad also reported willingness from Sedgwick, Wyandotte, Shawnee, and possibly Ford County jails to be early adopters of the new system. Brad stated that once established there should be substantial collateral benefit to law enforcement. They are working with the KBI to insure the KCJIS users have access. He believes that users will be able to access the new jail database directly as well as through KCJIS and their goal is to be able to offer both. Ed noted that any authorized KCJIS user would be able to access the data in the new system via KCJIS at no charge. Brad noted that the KDOL grant would be paying for all of the jail connections but the victim's notification is a service that is being provided at no charge by Appriss. Gordon asked who would be the project manager. Brad

noted that KDOL is bringing in a new Project Manager for KDOL and Appriss will be providing their own project manager. He also noted that they had been working with Appriss to facilitate a presentation at the upcoming Sheriff's Conference and that Sandy Horton is coordinating the effort for the KSA.

2017 KCJIS Conference Venue Discussions:

Ed Klumpp distributed a comparison of the two Topeka venues (including the prices and floor plans for each) that were voted on at last month's meeting and discussion was held regarding the comparison of the two choices. He noted that the bids were fairly close and that he had met with both venues in order to "clarify" their offers to make sure we had facts in order to make a decision. (NOTE: During the discussions Kelly O'Brien arrived at 1:20pm and Leslie Moore arrived at 1:30pm). The guest room prices are the same at \$83 per night. There was substantial discussion regarding the offerings of the two venues and pros and cons of each. Lance Royer moved to approve the Ramada Inn as the venue for the 2017 KCJIS Conference to be held on June 4-6, 2017; Justin Bramlett seconded the motion. There was no further discussion. The motion was approved.

NOTE: The 2016 KCJIS Conference will be held in Hutchinson on June 5-7, 2016 at the Atrium Hotel and Conference Center.

Subcommittee Reports:

- **Electronic Journal Entry Subcommittee** reported by Harold Sass:
No report.
- **KCJIS Policy and Procedures Subcommittee** reported by Justin Bramlett:
There is nothing new to report.
- **KCJIS e-Statute Subcommittee** reported by Ed Klumpp:
Ed reported that testing is completed and we are in the final stages of getting the database online. The system is still expected to be complete within a couple of months. The outstanding question is regarding "data migration". The system is expected to be operational and ready to use prior to the 2016 Legislative Session.
- **KCJIS e-Citation Subcommittee** reported by Ed Klumpp:
Ed noted that he is going through the final design and there are issues with which data elements are "required" vs. "not required" for agencies to submit. He noted that somewhere between the initial discussions and the final design that some data elements ended up being required that the subcommittee has not initially envisioned, so those issues need to be resolved. The same agencies are still planning on participating in the initial rollout of the system.
- **KCJIS Project and Planning Subcommittee** reported by Leslie Moore:
Leslie Moore distributed an updated "draft" spreadsheet showing the current status of all KCJIS related projects. Where updates were or were not provided she has so noted on each project. Ed asked that everyone review the list and get back with Leslie by Friday, 10/30/15. He also noted that for those that

are not funded we need to be able to provide an estimate in order to move the projects forward. E-Prosecutor was added to the list as an “active” project in collaboration with the E-Court Project.

- **E-Court and E-Filing** reported by Kelly O’Brien:

Kelly reported regarding **E-Filing**, 60 courts are now using the system and he expects to complete the rollout prior to next summer. After all courts are completed he expects that it will become “mandated” for all filings with district courts. There is a substantial amount of training involved to get users up to speed and they are currently doing about 10 courts per month.

Regarding **E-Court** the first meeting of the Steering Committee was held Sept. 4, 2016. There are three, or possibly, four subcommittees. Joe Mandala, CIO at the KBI, sits on the “infrastructure” subcommittee. The potential “fourth” subcommittee would be for prosecutors. Kelly considers that extremely important because of the electronic connection currently existing between the courts and prosecutors. He noted that if we are not proactive in planning and implementing the move towards E-Court in conjunction with the Prosecutors we could end up with a system that does not work well. He expects an RFP next year. Ed asked if we could roll the Court and Prosecutor RFP’s into a single RFP. Kelly said that would be a good solution but funding is the key to success. Kelly said that it should be discussed but that funding has to be a separate issue. The best outcome would be a coordinated effort.

- **E-Prosecutor** reported by Gordon Lansford:

Gordon noted that the prior discussion pretty well covered the issue and noted that the two systems need to be built with each other in mind or it could be a technology disaster, especially if and when case filing is “mandated” to be electronic via E-Filing. It is essential that it be a collaborative effort. The challenge is that we currently have 40 counties using FullCase, 5 counties using New Dawn, and approximately 60 counties not using electronic case management systems. The challenge is that each County or District Attorney is independently elected and, therefore, makes decisions for their county independently and there is no “unified” system or “unified” management for decision making. Kelly noted there isn’t any “technology” reason that we couldn’t create a collaborative effort that would serve both the courts and the prosecutors. It was generally agreed that we need to try and keep the court and prosecutor case management systems in synch as we move forward. It would also facilitate the generation of Electronic Journal Entries as a by-product of the two systems.

- **RAPID** reported by Leslie Moore:

Leslie reported that there are two agencies “live” and using the system; Leavenworth County and Wichita Municipal Court. Now that the Leavenworth County Attorney is connected and working ANY county using FullCase can report electronically. Kansas City, KS Municipal court is also working on delivering electronic dispositions. Johnson County has put the project on hold for now. We need to talk to Tim Mulcahey and see where they are in the process. OJA is putting the finishing touches on their reporting and it should be close to operational.

Performance Measures Report:

Leslie Moore presented a “draft” of suggested measurements for review by the committee. Gordon reported that the team met last Friday and worked on the draft. Leslie took those results and reworked the draft to make it more readable. There are still some missing numbers and Denise Wheeler is working on getting those to be included in overall report. Leslie described how she reformatted the report and

described how it would look when complete. Ed noted that as we approach the next legislative session we need to think about how we can combine the project list and the performance measures into a “KCJIS Report” prior to the session, which would mean approval not later than the January KCJIS meeting. Ed asked each agency to look at those projects that are “not funded” and try to obtain an estimate for the report.

Directors Report:

Gordon presented a summary of his activities or events where he has been involved since the last KCJIS meeting. He noted that he attended the NAJIS Conference was very worthwhile. He recommended that we encourage more attendance from the state of Kansas. He also mentioned what Brad Burke noted before he left and suggested that the demonstration for the CODY Systems would be worthwhile for all members of the KCJIS Committee. Gordon described the PM-ISE (Information Sharing Environment) meeting that Ed Klumpp, Joe Mandala, and he attended. He noted that “standards” are probably the most important. Ed noted that the PM-ISE was exactly what we had just concluded discussing, which was using standard, create exchanges, and get everyone using those tools. The key is “extracting” information to be shared among state and local agencies across state boundaries that help solve crime. He hopes that we will be prepared to participate if and when there is an opportunity.

Report from the Chair:

Ed noted that we have covered most everything he had in mind but we need to have our act together so that we can carry our message forward. We need to get in front of key committees and have a plan moving forward.

Adjournment:

The meeting was adjourned by the Chair.

Next KCJIS Committee Meeting: Monday, November 9, 2015, at the Judicial Center in Room 269.